

Medway Grapeville Fire District - Board of Fire Commissioners

-Annual Organizational Meeting –

January 19, 2026

6:00 pm

- 1. Present:** Commissioners: Keith Lanzelotti, Janet Gerow, Robert Krasney, Kevin Ruso
Treasurer: Jessica Diamond
- 2. Absent:** Commissioner Jean Horn.
- 3. Meeting Opened:** Keith Lanzelotti opened the meeting with the Pledge to the Flag @ 6:15 pm.
- 4. Minutes:** Motion made to dispense with reading minutes from January 2025 Organizational Meeting. All in Favor.
- 5. Chairperson Nomination:** Motion made by Janet Gerow, seconded by Kevin Ruso, naming Keith Lanzelotti to be the Chairman. All in Favor. Motion carried.
- 6. Treasurer Appointment:** Motion was made by Keith Lanzelotti, seconded by Kevin Ruso that Jessica Diamond continue as Treasurer for 2026. All in Favor. Motion carried.
- 7. Secretary Appointment:** Motion made by Janet Gerow, seconded by Kevin Ruso, naming Jessica Diamond as Secretary. All in Favor. Motion carried.
- 8. Meeting Night:** Third Monday of each month @ 7:00 pm. Commissioners will sign Vouchers @ 6:30 pm.
 - a. Meeting attendance of Commissioners can be via internet/tele conference call.
(518)-731- 8527 - Fire House phone #.
 - b. Emergency acceptance by Commissioners of Fire District needs before or after regular monthly meeting via tele/internet.
- 9. Holiday and/or alternate meeting night due to no quorum: Fourth Monday of Month @ 7:00 pm.**
- 10. Banks:** National Bank of Coxsackie and The Bank of Greene County
- 11. Newspaper/Website:** Albany Times Union, Town of New Baltimore Website and Town Bulletin Board, Medway Grapeville Fire Company website.
- 12. Payment of Monthly Bills:** Vouchers, signed by at least 3 Commissioners. Checks must have 2 signatures. Exceptions to use of signed Vouchers are: Charge Accounts, Fuel for Apparatus, Heating Oil and LP gas, Electric, Telephone, Payroll and regular Contractual Services E.g.: Refuse Removal.
 - a. **Mileage Reimbursement: Will continue to be paid per current IRS rate of 72.5 cents per mile. (Chiefs in performance of duties and Firefighters attending training.)**
- 13. Committees**
 - a. **Equipment Committee:** All Commissioners
 - b. **Buildings & Grounds:** All Commissioners
 - c. **Insurance Committee:** All Commissioners
- 14. Attorney:** Town of New Baltimore attorney

15. Motion to accept above numbers 8-14: Motion made by Janet Gerow and second by Rob Krasney, All in favor.

16. Motion to adjourn: Motion made by Rob Krasney second by Janet to adjourn meeting at 6:25 pm.

Respectfully Submitted,

Jessica Diamond,Secretary