

Medway-Grapeville Fire District Community Hall Use AGREEMENT and RELEASE

In consideration of the leasing the premises: Medway-Grapeville Fire District Hall located at #1352 County Road 51, Hannacroix, NY 12087.

Anyone making a request for use of building must fill out, sign and present this form. **Alcohol not allowed.**

(Name) _____

(Address) _____

(Phone) _____

(Date of Event) _____ (Time Begins) _____ (Time End) _____

Medway-Grapeville Fire District to the Undersigned, the Undersigned for itself, its heir, executors, administrators, successors and assigns hereby releases, acquits and forever discharges the Medway-Grapeville Fire District, its officers, directors, agents, members, servants, and employees (collectively, the Medway-Grapeville Fire District Parties”) from any and all suits, actions, compensation, consequential damage, punitive damage, or any other thing whatsoever on account of, or in any way growing out of, any and all property damage, personal injuries, illnesses, death or any other thing resulting or to result from any occurrence or accident that may happen as a result of or arise out of the leasing or use of the Medway-Grapeville Fire District Hall.

The Undersigned hereby agrees to indemnify, defend and hold harmless the Medway-Grapeville Fire District Parties against Premises Claims brought by any person or entity.

**The Undersigned shall provide the Medway-Grapeville Fire District with a certificate of insurance evidencing in force general liability insurance with coverage limits of at least \$1,000,000 per occurrence. (This may be obtained via your homeowners insurance.)

This Hall Use Agreement and Release shall not be pleaded by the Undersigned as a bar to any claim or suit, nor asserted as an admission of liability against the persons, firms and corporations hereby released.

This Hall Use Agreement and Release contains the entire agreement between the parties hereto, and its terms are contractual and not a mere recital. Any reference herein to the masculine, feminine or neuter gender shall be deemed to include any gender which the context of such reference shall require.

The Undersigned hereby executes and delivers this Hall Use Agreement and Release to induce the Medway-Grapeville Fire District to lease the Premises to the Undersigned.

The Undersigned also agrees that the Hall is not allowed for any use for profit making or personal gain including a non-for profit corporation or club unless approval is granted by the Board of Fire Commissioners.

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**There is a \$75 suggested donation to be paid before event.
Check made out to Medway-Grapeville Fire District.
Certificate of Insurance provided before event.

-Type of function _____

-How many participants (approx) _____

-Food arrangements (use of stove Not allowed) _____

The proposed request will be discussed and voted on at Commissioner's Meeting (3rd Monday of each month)
If request is sooner than a Commissioner's meeting, the Commissioners will agree or disagree via tele/email.

-The Community Room, bathrooms, kitchen and grounds must be left clean. All trash must be bagged and taken out to outside dumpster.

-NO Parking in front of either Fire Truck Garages!! Leave parking space room in front of FH for firemen to quickly park in case of a 'call out' emergency.

NO decorations affixed to walls or ceiling!

Signature of person(s) responsible _____

Printed Name. _____

Function: Approved _____. Denied. _____. Date _____

Medway-Grapeville Fire District Commissioners, Fire Chief and Fire House

Jean H Horn. 518-966-4260. cell. 518-321-0954

Rob Krasney. 518-321-6045

Janet Gerow. 518-731-8923

Kevin Ruso. 518-755-6687

Keith Lancelotti. 518-522-8679

Ken. Fava(Chief). 518-337-1838

MG Fire House. 518-731-8527

- A. (Fire Company, Ladies Auxiliary, Community) Request must be presented to Board of Commissioners at their regular meeting.
- B. Anyone making request for use of the building must fill out a REQUEST SHEET. The following information is needed: **Alcohol not allowed in building or on grounds.**
 - Date, Time beginning/end-
 - Type of function-
 - How Many People-
 - Food Arrangements-
 - Person(s) responsible-
 - Phone number of person(s) responsible-
- C. There is a \$75 suggested donation.
- D. The proposed function will be discussed and voted on at the regular monthly meeting of the Board of Commissioners.
- E. In the event the request cannot be made at the monthly meeting, The Board of Commissioners must follow the procedures below.
 - THE ONLY EXCEPTION WILL BE FOR FUNERALS--

The Commissioner contacted (not the person making the request) must contact the Chairman of the Board with all the needed information. After contacting the Chairman, the remaining Commissioners need to be contacted for their approval or disapproval of the request. The results must be reported back to the Chairman of the Board.
- F. A Commissioner must check the firehouse before and after the function to ensure the cleanliness of the building and that no damage has occurred.
- G. A "Hold Harmless Agreement" must be signed.
- H. Park in the upper/lower Parking Lot, not in front of Garage Doors (after unloading items for party}.
- I. Kitchen and Meeting Room must be left clean. All trash must be taken to the outside dumpster.
- J. No decorations to building surfaces (Walls and Ceiling)
- K. Adhere to prearranged time schedule.

Function ___ approved ___ denied ___ Date _____

